



## **Disability Support Services Fall 2025 Registration Guide**

### **IMPORTANT DEADLINES (No exceptions to deadlines will be made)**

**If any of these deadlines are missed students must take Couns 095 and contact DSS once registered for classes**

**March 21<sup>st</sup>** – Deadline to complete DSS application (this includes uploading disability documentation)

**Week of March 24<sup>th</sup>** – Academic Accommodation Plans sent to students for signature (sent to DVC Insite email)

**April 10<sup>th</sup>** – Deadline for signed Academic Accommodation Plan to be sent back to DSS

**April 11<sup>th</sup>** – Registration workshop invitations will be sent to students who have completed all of the below steps. You must RSVP to one of the Registration Workshop dates in order to attend. See step 4 below for workshop dates.

#### **STEP 1:**

General DVC Application process

- [Apply to DVC](#)
- If you need assistance completing the application, please see the [DVC Application Instructions](#).
- Complete [New Student Orientation](#)
- Complete [Math/English Placement Process](#)
- **The New Student Orientation and the Math/English Placement Process must be completed in order to receive a DSS priority registration date. If this is not completed, students will not be able to register for classes during the DSS Registration Workshop**

#### **STEP 2:**

Apply to Disability Support Services by completing the [DSS application](#)

- **DSS application must be submitted by March 21, 2025 – no exceptions**
- Make sure answer yes to the “Are you a high school senior expecting to graduate” question on the DSS application. See the [DSS How to Apply for Services page](#) for a list of acceptable documents
- Documentation must be uploaded as part of the application in order to submit it.

#### **STEP 3:**

By April 10<sup>th</sup> sign the Academic Accommodation Plan in order to receive a DSS early registration date.

- Academic Accommodation Plans will be sent to student’s DVC email addresses during the week of March 24<sup>th</sup>
- There will be an opportunity to discuss additional accommodations with a counselor over the Summer or in the Fall, if necessary

#### **STEP 4:**

Attend a DSS Registration Workshop at the end of April.

- After signing your Academic Accommodation Plan a link will be sent to your DVC email address on April 11<sup>th</sup> to sign up for a DSS Registration Workshop. Workshops will be held on the DVC Pleasant Hill campus during the week of April 21<sup>st</sup>. **You must sign up for a workshop to attend, no walk ins will be allowed.**
- All steps listed above must be completed in order to be invited to this workshop

**Please note that ALL communications will be sent to student’s DVC Insite email address**