

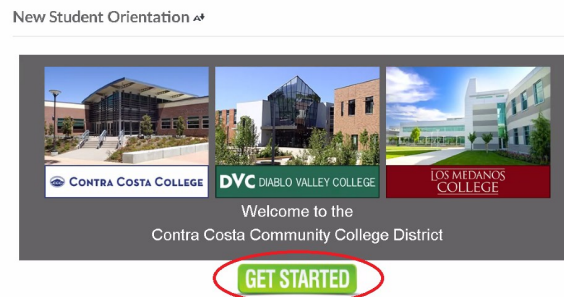
How Do I Access the Online Orientation?

1. Go to InSite and sign in with your username and password.

2. Click on the Orientation tile. Next, select if you would like to take the orientation in English or Spanish.



3. Once you select the version you would like to take, you will be able to start the Online Orientation, by clicking on the green "Get Started" button.



4. There will be instructions on how to complete the Online Orientation. Read carefully.

Instructions

Contra Costa Community College District

Here are a few tips for navigating the orientation: ?

- **NAVIGATION** – Use the arrows in the lower left and right corners to move from page to page.
- **SOUND** – Turn up your speakers to hear audio/video supplemental tools.
- **LINKS** – When you see blue text, click on the hyperlink for more information.
- **ORIENTATION REVIEW QUIZ** – Once all sections are complete, you may take the quiz. You must answer 8 out of 10 questions correctly to complete the orientation. You can retake the quiz as many times as necessary and there is no penalty for missing questions.
- **QUESTIONS** – If you get stuck or need help at any time, please click the icon located in the upper right corner. This button will take you to a page where you can access student support links or ask Laverne (our helpful chatbot) any questions that you have about our Colleges.
- **TAKE A BREAK** – You may leave this orientation at any time and return later. We will remember where you left off.

You are now ready to start the orientation. Remember to scroll to the bottom of each page before moving to the next.

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Next •



How Do I Access the Online Orientation?

Continued...

5. There are different modules to complete. At the end of each module you will see an overview. To navigate through the Online Orientation, you can click on the previous or next buttons.

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6. There will be a quiz at the end of the Online Orientation. In order to pass, you will need to get an 8 out of 10. In the instance that you do not pass, you can retake the quiz. Please note that there is no penalty – retake the quiz until you get 8 out of 10, or better.

7. Once you have completed the quiz, you will be able to see your progress and what you scored on the quiz.

Orientation Review	Complete One Item ✓
Quiz 10 pts Submitted	✓

8. You are now ready to complete the Online Placement Process. Head to <http://www.dvc.edu/assessment> to continue on to the next step of the enrollment process.